OVERNIGHT FIELD TRIP MEDICATION PROCEDURE

Dear Parent/Guardian,

1. **Please send only essential medications on the field trip\***
2. If your child must take a daily medication during the field trip:

**\***Complete the attached:“Physician's Request for Administration of Medication” form.

We will accept only those forms that are fully completed and signed by both you and your child's healthcare provider.

1. All medications must be received by the school nurse BEFORE the field trip departure date. No medications will be accepted on the date of departure, unless arrangements have been made with the school nurse. Please contact the school nurse to make an appointment to drop off medications for the trip,.
2. During the trip, a designated staff person will carry all medications. Your child will need to come to the staff person at the scheduled time.
3. For regularly scheduled medications, the staff person will make every reasonable effort to remind your child when it is time to take his/her own medications. However, it is very important that you make sure your child understands and complies with this procedure.
4. Inhaler/Epi pen for asthma or allergies carried with student:

\*Blackhawk Medication Form – form must be completed and signed by a physician with a written order for permission to be carried with your child

\* Check to make sure it is up to date and that it contains enough medication to cover the time she/he is on the trip.

If you have any questions, please contact the school nurse. Thank you for helping us maintain the health and safety of all of our students.

Ms. Hullihen RN

Blackhawk High School

724-846-9600 x 2005

Mrs. Haddox RN

Highland Middle School

724-843-1700 x 3004