INJURED EMPLOYEE CHECKLIST

- Report all injuries to supervisor
  (Alabama, Georgia, Indiana, Iowa, Kansas, Missouri, North Carolina, Pennsylvania, South Carolina, Tennessee and Virginia allow your employer to either choose your physician or provide you with a list of approved physicians)

- Obtain either a full-duty release or a completed Physician Statement of Physical Capabilities form from the doctor (if released for light/modified duty)

- If released to return to work, return on your next scheduled work day with either your full-duty release or the Physician Statement of Physical Capabilities form

- If not released to return to work, you must telephone your supervisor within one business day and provide:
  - Physician's name, address and phone number
  - Date of your next scheduled doctor appointment

- Return Incident Report to your supervisor upon return or within 24 hours

Brickstreet® INSURANCE
Your Business. Your People. You're Covered.®
866.452.7425 • brickstreet.com