

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS' VOTING MEETING
Blackhawk's High School Library
September 20, 2012**

MEETING MINUTES

PRELIMINARY MATTERS

Mr. Richard Oswald, Board President, called the meeting to order at 7:30 PM. and led the attendees in the Pledge of Allegiance. Roll call was answered by seven members, a quorum.

Those in attendance were:

Mr. Calabria	Mr. Clendennen	Mr. Fleischman	Mr. Heckathorn
Mr. Inman	Mr. May	Mr. Oswald	

Absent were: Mr. Fitzgerald Dr. Rose

Also attending were:

Dr. Miller- Superintendent Mr. Salopek- SolicitorMr. Wessel- Board Secretary

Mr. Oswald announced that Buildings and Grounds Committee meetings would be held at 6:30 P.M. in the High School library on October 11, and November 8, 2012. Mr. Fleischman asked if the public would be allowed to ask questions at the meetings and Mr. Oswald replied that they may if time is available.

PUBLIC RELATIONS AND COMMUNICATIONS

Mr. Fleischman informed the Board that a check for \$20,008 was presented to Coaches vs. Cancer as a result of the District's fund raising efforts during the 2011- 2012 school year. The committee doing the fund raising thanked the staff and students for their support of the effort.

PUBLIC COMMENTS

Mr. Oswald asked if there were any public comments on agenda items or other matters.

Mrs. Missy Kaszer said that an assembly held at the High School earlier in the day was inappropriate and asked who approved it, why it was presented and who reviewed the material. Mr. Oswald asked what was inappropriate and she replied that it was the language used by the presenter was. Dr. Miller replied that the speaker was part of the effort to address cyber bullying and the State trooper presenting was recommended by other districts. The Power Point presentation used was reviewed in advance and the State trooper presenting was told not be overly graphic. When during the presentation his language became inappropriate as he tried to shock the students, he was stopped by the school administrators and his supervisor and asked to leave the building. An administrator then wrapped up the assembly. The Eighth Graders were

spoken to by teachers in their classrooms after the assembly and calls were made to parents explaining what occurred and the reason for the assembly.

Mr. Fleischman attempted to speak and Mr. Oswald declared him out of order because the agenda item was public comments, not Board discussion.

Mrs. Diane Hemphill read a statement supporting her husband for a full time custodial position since he has been a custodial substitute for several years.

Mrs. Jodi Weister addressed the agenda item recommending removal of a section of concrete at the Middle School to determine if it met the specifications and asked who would monitor the investigation. Mr. Clendennen replied that Construction Engineering Consultants (CEC) was the District's quality control firm for the project, but since the sample would not be destroyed anyone should be able to determine if the chairs and reinforcing steel were properly installed. Mrs. Weister asked if an independent firm should be hired and Mr. Clendennen said he would discuss it with the architects but did not see a real need to hire a second quality control organization.

Mr. Perry Pander asked about the warranty on the concrete and Dr. Miller said she would verify the start and end dates of the bond on the work. Mr. Pander asked why a section should be torn out if there is a long enough warranty. Mr. Oswald replied that originally the idea was to wait to see how the concrete held up this winter but based on public comments in prior meetings the recommendation to tear out a test section was now being proposed. If the results so dictate, a decision to sample other areas may be recommended.

Mr. Fleischman then re-raised the issue of the language at the assembly and wanted a written report. Dr. Miller said she could do such a report if the Board so desired.

Mr. Fleischman tried to re-raise the concrete issue and was declared out of order by Mr. Oswald because the agenda item was public comments, not Board discussion.

FINANCE COMMITTEE

Mr. Inman moved and Mr. Calabria seconded a motion to accept the Financial Report for the month of September 2012 as submitted.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Inman moved and Mr. Calabria seconded a motion to approve bills for September 2012 from the various Funds as submitted.

Verbal Vote: 7 Yes; 0 No- Motion Carried

The Board was directed by Mr. Inman to the exhibits within their packets for the September Monthly Insurance Reports. Mr. Wessel reported that the Health Fund sheet was removed because the starting fund balance was under discussion with the auditors and consultant. The increase in Fund Balance this fiscal year to date is \$160,529.48.

Mr. Inman moved and Mr. Heckathorn seconded a motion to accept resolution 092020012-1 regarding the appointment of Berkheimer as the District's tax collector. Mr. Fleischman asked if Berkheimer was aware that the old collector did not get bills out and Mr. Wessel replied that they were and that they were instructed to give taxpayers the same amount of time for discount and face payments as the taxpayers would have received if they were billed on time. Mr. Fleischman asked if Mr. Wessel confirmed that Berkheimer would accept payment by credit card and he was told yes. Mr. Calabria asked about the fees Berkheimer will charge for delinquent accounts and Mr. Wessel said it will vary depending on the tax owed and the amount

of effort required to collect the money, but the fee structure is close to that used previously by Central Tax.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Inman moved and Mr. Calabria seconded a motion to accept resolution 092020012-2 regarding the appointment of Jerry Wessel as liaison between the District and Berkheimer.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Inman moved and Mr. Clendennen seconded a motion to accept resolution 092020012-3 regarding the fees charged delinquent taxpayers by Berkheimer.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Inman moved and Mr. Calabria seconded a motion to accept the e-rate services proposal from Debra Kriete for Fiscal Year 2012- 2013.

Verbal Vote: 7 Yes; 0 No- Motion Carried

PERSONNEL COMMITTEE

Mr. Oswald recommended, Mr. Inman moved and Mr. May seconded a motion to approve the following substitutes for the 2012-2013 school year:

- a. Robin Blythe, Elementary
- b. Mark Andrews, Emergency
- c. Sharon Bruce, Emergency
- d. Jamison Dickson, Emergency
- e. Robert Estermyer, Emergency
- f. Wendy Fry, Emergency
- g. Joseph Grisola Emergency
- h. Katherine Hortsman, Emergency
- i. Dorothy Jones, Emergency
- j. Bruce Linville, Emergency
- k. Lisa Lipp, Emergency
- l. Logan Little, Emergency
- m. Linda Neeley, Emergency
- n. Germaine Newstrom, Emergency
- o. Julie Peck, Emergency
- p. Andrea Piccione, Emergency
- q. Monica Ruckert, Emergency
- r. Jo Ellen Rudolph, Emergency
- s. Jennifer Summers, Emergency
- t. Dawn Thayer, Emergency
- u. Cynthia Turconi, Emergency
- v. Tracey Turkovich, Emergency
- w. Nancy Veon, Emergency
- x. Mark Yekal, Emergency
- y. Daniel DeFloria, Emergency
- z. Leonard DePaola, Emergency
- aa. Kimberly McBride, Emergency
- bb. Mark Joseph, English

- cc. Angelia DeSanzo-Potter, K-2
- dd. Jillian Oberg, Social Studies
- ee. Mark Ujevich, Biology
- ff. Peggy Graham, Elementary
- gg. Rochelle Widdowfield, Elementary
- hh. Christy Morrison, Elementary
- ii. Patty Withrow, Nurse
- jj. Heather Herstine, English

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. Calabria seconded a motion to approve tenure for the following teachers:

- a. Lauren Bartoe
- b. Carolyn Clyde
- c. Jessica Dougherty
- d. Mindy Furda
- e. Krystal Guadino
- f. Ryan Hardesty
- g. Leah Lindemann
- h. Philip Mackin
- i. Erica Schildt
- j. Jared Slimm
- k. Bryan Vitali

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. Clendennen seconded a motion to accept the resignation of Matt Cvitkovic, paraprofessional at BIS, effective August 27, 2012.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. May seconded a motion to employ Dante DeNome as building substitute for the High School for the 2012- 2013 school year.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Calabria moved and Mr. May seconded a motion to allow Mike Engle to serve as a volunteer football coach pending receipt of clearances.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Calabria moved and Mr. Inman seconded a motion to allow Ryan Verihay to serve as a volunteer Middle School boys' basketball coach.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. Calabria seconded a motion to employ Danielle Pagani as Patterson Primary School Cafeteria Monitor for the 2012- 2013 school year at a rate of \$7.25 per hour (approximately \$3,300 yearly) with no benefits.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. May moved and Mr. Inman seconded a motion to employ Denise Vicznesky as an “as needed” substitute cafeteria worker at the High School at a rate of \$7.25 per hour effective immediately.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. Calabria seconded a motion to employ LuAnne Maginness to support the Pre-K program at the contractual rate (\$25/ hour) for up to 100 hours for the 2012-2013 school year.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Calabria moved and Mr. Inman seconded a motion to accept the resignation of Jean DiCarlo, cafeteria monitor, effective September 7, 2012.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Calabria moved and Mr. May seconded a motion to allow Matt Greiner to serve as a volunteer Middle School boy’s soccer coach.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Calabria moved and Mr. Clendennen seconded a motion to accept the resignation of Ashley Boyers as wrestling assistant coach.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Inman moved and Mr. Clendennen seconded a motion to employ Victor Miller as a second shift custodian at the Intermediate School at a rate of \$14.22 per hour (approximately \$29,578 yearly)

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Oswald recommended, Mr. Clendennen moved and Mr. Inman seconded a motion to utilize Maxim Healthcare Services, Inc. to staff nurses positions when another substitute cannot be found. Cost ranges from \$36 to \$42 per hour. Mr. May asked if these individuals would be school nurses and Dr. Miller replied that they may not be school nurses, but they would be LPNs or RNs, and will have all the clearances required.

Verbal Vote: 7 Yes; 0 No- Motion Carried

EDUCATION COMMITTEE

Mr. May introduced Mrs. Nancy Bowman, Curriculum Director, who briefed the Board about the District’s Adequate Yearly Progress results for 2011- 2012 and Student Assessment changes for 2012- 2013.

Mr. May moved and Mr. Inman seconded a motion to approve the following field trips:

- a. TSA Chapter (30), Dale Moll, Tim Linkenheimer, TSA Level 2 Regional Conference Pittsburgh Technical Institute, January 11, 2013. (Budgeted and collected from students)
- b. TSA Chapter (45), Dale Moll, Tim Linkenheimer, TSA State Conference Seven Springs, April 17-20, 2013. (Budgeted, and collected from students)

- c. TSA Chapter (30), Dale Moll, Tim Linkenheimer, TSA Level 1 Regional Conference Pittsburgh Technical Institute, January 14, 2013. (Budgeted, and collected from students)
- d. Transition Classes (20), Mariah Brown, Financial Reality Fair, CCAC North, October 16, 2012. (Budgeted)
- e. Academic Enrichment (10), Tim Linkenheimer, Lego Mindstorms Exhibition, BVIU, November 30, 2012. (Budgeted)
- f. Academic Enrichment (10), Tim Linkenheimer, Robocup Competition, Ambridge High School, March 21, 2013. (Budgeted)
- g. Caring Team Group (3), Andy Yuhaniak, Heinz Field, October 2, 2012. (No expense)

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. May moved and Mr. Calabria seconded a motion to approve the Pre-K curriculum as submitted.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. May moved and Mr. Clendennen seconded a motion to approve use of Heritage Valley Health System for Occupational Therapy for the 2012- 2013 school year at rates of \$39 per session and \$80 per evaluation.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. May moved and Mr. Calabria seconded a motion to approve the internship of D.J. Damazo, Geneva College student, with Kelly Engle, guidance counselor at the Middle School for the 2012- 2013 school year.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. May moved and Mr. Heckathorn seconded a motion to approve Tina Hohla, Robert Morris University student, as a student teacher for three weeks with Sarah Shuleski, Middle School English teacher, in the first semester of the 2012- 2013 school year.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. May moved and Mr. Calabria seconded a motion to approve the sending of Primary, Intermediate and Middle School Guidance surveys to both parents and teachers as a part of American School Counselor's Recognized ASCA Model Program (RAMP).

Verbal Vote: 7 Yes; 0 No- Motion Carried

BUILDINGS AND GROUNDS/ REAL ESTATE

Mr. Clendennen moved and Mr. Inman seconded a motion to approve a Change Order to Yarborough Development to provide stabilization of soft sub grade in the Southwest Parking Area new entrance driveway at Highland Middle School, in manner described by the Owner's Geotechnical Engineer, for the additional cost of \$18,000, per Yarborough Development correspondence dated August 10, 2012.

The change was required because the existing sub grade was not suitable to support subsequent driveway construction. The work needed to proceed in order to maintain the proper sequence of work necessary to open the driveway in time for the start of the

school year. This is a concealed condition and the method of cost adjustment is within the scope of “Unit Cost No. G-2” as defined in the Agreement between Owner and Contractor. Mr. Fleischman stated that he was bothered by the fact that the contractor did not see this in advance. Mr. Clendennen pointed out that water on the surface does not indicate a sub surface issue, nor does a dry surface indicate no sub surface issues. Excavation and compaction testing is the only way to tell what is underground.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Inman seconded a motion to authorize Yarborough Development to proceed with the additional work to provide stabilization of soft sub grade in the Southwest Parking Area at Highland Middle School, in a manner described by the Owner's Geotechnical Engineer, for the additional ESTIMATED cost of \$30,000. This is a concealed condition and is required because the existing sub grade is not suitable to support subsequent driveway construction.

The source of the moisture was and its source found to be natural ground water the worst case scenario. The estimated cost is based upon the volume of material anticipated by the Geotechnical Engineer to be removed (130 lineal feet x 24 feet wide x 3 feet deep), and the “Unit Cost No. G-2” as defined in the Agreement between Owner and Contractor (\$75.00 per cubic yard), plus the cost of an underground drainage pipe. The cost is an estimate per Yarborough Development correspondence dated September 7, 2012 and is subject to adjustment based upon the actual quantity of sub grade that the Geotechnical Engineer recommends to be stabilized as the work is occurring.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Calabria seconded a motion to authorize a Change Order to Shipley Plumbing for replacement of existing underground sanitary piping in Corridor C-115 at Highland Middle School, for the additional cost of \$7,957.14, per Shipley Plumbing Change Order Request No. 17, dated September 7, 2012.

The work was required because in the course of attempting to connect the new pipe to the existing pipe, the existing pipe was discovered to be unsuitable for re-use given its deteriorated condition. This is a concealed condition and requires a change order to provide a proper sanitary piping system.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Inman seconded a motion to accept the final value of a Change Order to Shipley Plumbing for replacement of the site gas utility from Shenango Road to the gas house at Highland Middle School, for the additional cost of \$1,797.96, per Shipley Plumbing Change Order Request No. 20, dated September 7, 2012. This change order was previously approved by the Board at their meeting of August 16, 2012 as a “not to exceed” change order in the amount of \$2,000.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Inman seconded a motion to authorize a Change Order to Allegheny City Electric for providing temporary electric and telecommunications in temporary spaces to be utilized by the District at Highland Middle School, and for providing temporary life safety improvements in accordance with the recommendations of the Code Enforcement Officer, for the additional cost of \$7,406.98. This change is required to allow the District to provide temporary spaces that have been relocated from the construction zone

including the main office area, the Faculty Room, Tech. Ed., and the Computer Lab. The specific needs for these spaces were not known at the time of bidding and therefore were not included in the bidding documents. The change is also required to comply with the requirements of the Code Enforcement Officer who reviewed the proposed exit corridors and made recommendations to improve exit lighting and exit signage. The cost is per Allegheny City Electric correspondence dated September 7, 2012.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Inman seconded a motion to authorize a Change Order to GT Grandstands, Inc. in the additional amount of \$2,466.00 to provide the following at Northwestern Primary School:

a. Stabilization of soft sub grade at the new pier foundations, in a manner described by the Owner's Geotechnical Engineer, for the additional cost of \$1,504. The work was required because the proposed sub grade could not be prepared as required to support subsequent foundation construction. This is a concealed condition for which the Contractor is entitled to additional compensation as defined in the Agreement between Owner and Contractor.

b. Substitute an exterior light fixture for the specified fixture, for the additional cost of \$723.00. This change is recommended in order to provide a light fixture that utilizes a lamp consistent with the other fixtures on this site, which will facilitate future maintenance and reduce the need for multiple lamp inventories. The cost includes a credit for the specified fixture.

c. Provide an additional, but smaller, truncated dome prefabricated mat embedded in the new concrete sidewalk ADA ramp to suit the available space between the existing canopy columns, for the additional cost of \$239.00. The original mat will be turned over to the District for their use in a future concrete sidewalk repair. The cost of the work is per GT Grandstands, Inc. correspondence dated September 4, 2012.

Verbal Vote: 7 Yes; 0 No- Motion Carried

Mr. Clendennen moved and Mr. Inman seconded a motion to authorize Yarborough Inc. to remove a section of the sidewalk, as specified by VEBH, at Highland Middle School in order to determine the contractor's compliance with the specifications. If the work is discovered to be noncompliant, the Contractor is required to correct the work and reimburse the Owner for the Owner's costs to investigate and correct the work as part of the Agreement between the Contractor and the School District for uncovering "concealed work". Likewise, if the work is found to comply with requirements, the Owner is required to reimburse the Contractor for its cost incurred. A discussion followed and Mr. Calabria called the question.

Roll Call Vote: 5 Yes; 2 No (Mr. Fleischman, Mr. May)- Motion Carried

ATHLETICS COMMITTEE

Mr. Calabria offered congratulations to Jesse Phlegar who was named Bronze Athlete of the Week for Golf by the Beaver County Times for the week of August 27, 2012.

Mr. Calabria offered congratulations to Alex Caratelli, Cole Chippialle and Chandler Kincade who were named Bronze athlete of the week for Football by the Beaver County Times for the week of September 3, 2012.

Mr. Calabria moved and Mr. May seconded a motion to approve a “Learn-to-Swim” program and Family Night Swimming, Masters Swimming, American Red Cross Lifeguarding beginning October 1, 2012 through March, 2013.

Verbal Vote: 7 Yes; 0 No- Motion Carried

ADMINISTRATIVE LIAISON COMMITTEE

No report.

TRANSPORTATION COMMITTEE

No report.

FOOD SERVICE COMMITTEE

No report.

NEGOTIATIONS COMMITTEE

No report.

POLICY COMMITTEE

No report.

BOARD/ STAFF ENRICHMENT

Mr. Calabria moved and Mr. Heckathorn seconded a motion to approve the following conferences:

- a. Ashley Biega, Carnegie Museum of Art, Carnegie Museum, October 5, 2012 and December 31, 2013. (Budgeted)
- b. Leslie Kunkel, Regional Arts Education Day, Sough Fayette High School, October 8, 2012. (No expense)
- c. Natalie Nicolette, Student Assistant Program, Baden, October 23, 24, 30, 31, 2012.(Budgeted)
- d. Scott Nelson, Anita Mensch, Andy Yuhaniak, Dale Moll, Youth Energy Forum for Educators, BCCTC, October 11, 2012. (Budgeted)

INTERMEDIATE UNIT

No report.

VOCATIONAL- TECHNICAL SCHOOL

No report.

PSBA LEGISLATIVE COMMITTEE

Mr. Clendennen advised that Board members that the latest PSBA mailing indicated that the Legislature is to begin discussion of cyber school funding soon and that members should watch what develops.

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No report.

ADDITIONAL BUSINESS

School Directors: Mr. Fleischman asked if a written report on the High School assembly issues raised earlier would be provided. Mr. Oswald said it could if the Board members desired it. Mr. Clendennen pointed out that the District's response to members of the public should come from the superintendent, not individual Board members. Dr. Miller said she would have a report written by early next week.

Mr. Fleischman asked if there was any plan for parking and seating handicapped people at the stadium for games. Mr. Oswald said that the Board approved a plan in August and if there are issues, that plan will be modified, but that athletics should be left in the Athletic Director's hands.

Mr. Fleischman asked if any investigation was done into why salespeople did some of the copier training and Mr. Oswald there was no real need since no problems have been presented.

Administration: Dr. Miller informed the Board that Pastor Bettencourt of Champion Life Church, wrote the District to say that 60 pairs of shoes were donated to kids throughout the District at the start of school.

Visitors: Mr. David Stubbie referred to the presentation on AYP. He asked if gifted students have IEPs that put them in a sub group with those with disabilities? Dr. Miller explained that Gifted IEPs (GIEP's) do not put those students in the same sub group for testing as those with disabilities.

Barb Brown asked for the balance in the Dental Fund. Mr. Wessel gave it to her.

Matt Young asked if Eighth Graders would be required to take the PSSA tests and any Keystone Exams they qualified for and he was told yes. He then told Mr. Oswald that he had not followed Robert's Rules of Order when the question was called during the Buildings and Grounds portion of the agenda. Mr. Oswald explained that the Board is not required to follow Robert's Rules verbatim and the President can handle the motion to call the question without a formal vote.

Next Meeting: Mr. Oswald announced that the next scheduled meeting is October 11, 2012 at 7:30 in the Blackhawk High School Library, preceded by a Buildings and Grounds Committee meeting at 6:30 P.M. in the same location.

ADJOURNMENT

The meeting was adjourned at 9:37 PM.

Submitted by Jerry Wessel
Board Secretary