

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION
Blackhawk High School Library
August 11, 2016**

PRELIMINARY MATTERS

Mrs. Helsing called the meeting to order at 7:33PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mrs. Helsing Mrs. Kaszer Mr. Schaefer (Via telephone) Mr. Yonkee Dr. Smith

Also in attendance were:

Dr. Postupac – Substitute Superintendent

Mr. Eric Brandenburg – Business Manager

Mr. Hobie Webster – District Solicitor

There was an executive session for personnel matters held prior to this evening's meeting.

Dr. Smith made a motion, seconded by Mrs. Kaszer, to approve the meeting minutes from July 28, 2016.

Verbal Vote: 4 Yes; 1 No (Mr. Yonkee); Motion Carried

Amendments to the Agenda/Approval of the agenda:

The meeting was divided into two agendas for this evening. The first agenda contained items requiring board approval/vote and the second agenda includes work session topics.

Mrs. Kaszer made a motion to accept both agendas with the revisions noted below.

7.5 – Removed

7.6 – Move from to the working meeting agenda

9.2 – Move to the voting agenda (It is recommended to approve the McCarter's Bus schedule for the 2016-17 school year.)

4.14 – Add to the working meeting agenda (It is recommended to appoint Dr. Robert Postupac as Acting Superintendent of the Blackhawk School District beginning on August 19, 2016 and to authorize the solicitor to take all necessary steps.)

The motion to accept the amended agendas was seconded by Dr. Smith.

Verbal Vote: 5 Yes; 0 No; Motion Carried

PUBLIC REATIONS AND COMMUNICATIONS

Public Comment (On Voting Items)

No Comments

PERSONNEL COMMITTEE

Mrs. Kaszer made a motion to approve items 4.7 to 4.13 as presented. Dr. Smith seconded the motion.

A Roll Call Vote was taken to approve items 4.7 through 4.13

| Yes – Approve | No – Not to Approve |
|----------------------|----------------------------|
| Mrs. Helsing | |
| Mrs. Kaszer | |
| Dr. Smith | |
| Mr. Yonkee | |
| Mr. Schaefer | |

5 Yes; 0 No; Motion Carried

4.7 It is recommended to approve Denise Godwin at her per diem rate not to exceed 15 days for the purpose of training the Blackhawk Intermediate School Secretary.

4.8 It is recommended to accept the resignation of Natalie Nicolette, Physical Education Teacher, effective July 30, 2016.

4.9 It is recommended to accept the resignation of Jared Slimm, Social Studies Teacher, effective August 11, 2016.

4.10 It is recommended to approve Courtney Fengel as Health and Physical Education Teacher at a salary of \$50,582 plus benefits, Step 19 Bachelors, beginning with the 2016-17 school year pending clearances.

4.11 It is recommended to approve Vincent Scappe as Health and Physical Education Teacher at a salary of \$50,582 plus benefits, Step 19, Bachelors, beginning with the 2016-17 school year pending clearances.

4.12 It is recommended to approve Amy Rowland as Secretary, effective August 15, 2016 at a rate of pay to be determined based on the tentative agreement between the Blackhawk Educational Support Personnel and the District.

4.13 It is recommended to approve Amy Bonnar as substitute Primary Music Teacher under the terms and conditions of the BEA Agreement 2014-2018.

ATHLETICS COMMITTEE

7.7 It is recommended to appoint Theresa Bollinger as Assistant Middle School Girls' Soccer Coach at a salary of \$1,647.15. This motion was made by Mr. Yonkee and seconded by Dr. Smith.

Verbal Vote: 5 Yes; 0 No; Motion Carried

7.8 It is recommended to appoint Leslie Bellia as Volunteer Assistant Middle School Girls Soccer Coach. This motion was made by Mr. Yonkee and seconded by Dr. Smith.

Verbal Vote: 5 Yes; 0 No; Motion Carried

TRANSPORTATION COMMITTEE

Dr. Smith made the motion to approve the McCarter's bus schedule for the 2016-17 school year. Mr. Yonkee seconded this motion. Discussion was held regarding any bus stop issues; Dr. Postupac advised that any necessary adjustments could be made after approval.

Verbal Vote: 5 Yes; 0 No; Motion Carried

Mrs. Kaszer made the motion to adjourn the Action Item Portion of the Agenda and begin the Work Session Agenda at 7:42PM. This motion was seconded by Dr. Smith.

Verbal Vote: 5 Yes; 0 No; Motion Carried

At this time Mr. Schaefer left the meeting.

Korin McMillen provided a presentation regarding School Based Mental Health. This is a new partnership program affiliated with Glade Run.

PUBLIC REATIONS AND COMMUNICATIONS

Public Comment (Work Session Items)

Greg Woods, Chippewa Township, addressed the following agenda topics:

- 3.4 – Payment to Dillon's Trophy through the BAAG checking account for the banner advertising the BAAG Brick Fundraiser.
- 3.5 – Plan Con J Audit
- 5.1 – The STEAM curriculum for grades 3-5: location on website
- 4.14 – Acting Superintendent; position term

FINANCE COMMITTEE

3.1 Information Item: Monthly Insurance Report for July.

- a. UPMC Health Fund: \$188,075.38
- b. UPMC Dental: \$10,742.38
- c. UPMC Vision: \$1,232.87

3.2 It is recommended to approve the Financial Report for July.

3.3 It is recommended to approve the payment of bills.

- a. Fund 10 – General Fund:
 - b. Fund 32 – Capital Projects Fund:
 - c. Fund 51 – Cafeteria Fund:
 - d. Fund 66 – Health Fund:
- Payroll:

3.4 It is recommended to pay Dillon's Trophy in the amount of \$185.00 from the BAAG checking account for the banner advertising the BAAG Brick Fundraiser. Mr. Yonkee inquired about the deposits and credits to this account.

3.5 It is recommended to approve Cottrill Arbutina to perform the audit regarding the Plan Con J forms for the Highland Middle School Project. Mr. Yonkee inquired as to the time that will be required to complete the audit.

PERSONNEL COMMITTEE

4.1 It is recommended to move the following employee on the salary schedules per BEA contractual language (MOU) for the 2016-17 school year as listed below:

- a. Joy Winters, from Masters MA+12 Step 12 to Masters MA +30 Step 12, \$62,235
- b. Nicole Holiday, from Bachelors Step 13 to Masters Step 13, \$61,062

4.2 It is recommended to approve Dana Cummings as substitute custodian at a rate of \$9.00 per hour.

4.3 It is recommended to approve the following substitutes for the 2016-17 school year:

- a. Floyd Panella
- b. Nancy Shebish
- c. Genevieve Lincheck
- d. Kimberly Brunson
- e. Shelby Beck
- f. Tammy Duespohl
- g. Mary Kay Jones
- h. Pam Adiutori
- i. Sonia Reed
- j. Paula Garen
- k. Brittany Simpson
- l. Mary Buffalini

4.4 It is recommended to ratify the Tentative Agreement between the Blackhawk School District and the Blackhawk Educational Support Professional Association, as presented.

4.5 It is recommended to increase the salary of the following Administration by \$2,500 for the 2016-17 school year according to the Act 93 Agreement.

- a. Scott Nelson
- b. JaneAnn Fucci
- c. Amy Anderson
- d. Marianne LeDonne
- e. Korin McMillen

4.6 It is recommended to increase the salary of Eric Brandenburg, Business Manager by \$3,060 for the 16-17 school year according to the contract.

4.14 It is recommended to appoint Dr. Robert Postupac as Acting Superintendent of Blackhawk School District beginning on August 19, 2016 and to authorize the solicitor to take all necessary steps.

EDUCATION COMMITTEE

5.1 It is recommended to approve the STEAM curriculum for grades 3-5.

5.2 It is recommended to approve the following student teacher:

a. Kyle McCabe with Dale Moll, BHS

BUILDINGS AND GROUNDS/REAL ESTATE

6.1 It recommended to approve Weatherproofing Technologies, Inc. (TREMCO) to repair the Patterson Primary School roof at a cost not to exceed \$13,446.91 through the Keystone Purchasing Network (KPN).

Dr. Postupac noted that the roof was replaced in 1994 and the warrantee has expired. This section being repaired will now be under warrantee. Mr. Yonkee inquired if the district has or should have an architect; the district does not have an Architect of Record. Mr. Yonkee also inquired about the proposed bond issuance and the cost to the district. Dr. Postupac advised that when the time comes the board will be informed as to how a potential bond would be financed, where the funds will come from and the cost to the district each year through an amortization schedule. Permits for the project were discussed; the permits needed and the associated cost will depend on the project contract which will be reviewed and approved by the board.

ATHLETICS COMMITTEE

7.1 It is recommended to approve the Supplemental Contracts for the 2016-17 school year. Dr. Postupac advised that an updated listing will be provided before the voting session on August 18, 2016.

7.2 It is recommended to approve the Blackhawk Football Mothers to be permitted to have fireworks at the home football games pending all the necessary forms.

7.3 It is recommended to approve the Learn to Swim Lessons for September 12-16, 19-23, and 26-30, 2016.

7.4 It is recommended to approve the resignation of Jared Slimm, Varsity Softball Head Coach effective August 19, 2016

The next scheduled meeting will be August 11, 2016 at Blackhawk High School Library, at 7:30PM.

7.6 It is recommended to donate \$5,000 to the Blackhawk Hockey program for the 16-17 season.

ADMINISTRATIVE LIAISON

No Report

TRANSPORTATION COMMITTEE

9.1 It is recommended to approve the McCarter's bus driver list for the 2016-17 school year.

FOOD SERVICE COMMITTEE

No Report

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

Informational Item: Second Reading of Policy 626, Federal Fiscal Compliance. Mr. Yonkee addressed policy and discussion was held regarding the School Code Book/Manual.

BOARD/STAFF ENRICHMENT

No Report

BEAVER COUNTY CAREER & TECHNOLOGY

No Report

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

No Comments

Administration

Mr. Brandenburg recognized the Aramark Staff who were in attendance and introduced Craig Ziegler, Facility Director.

Solicitor

Mr. Webster discussed the Support Staff negotiations.

School Directors

Mr. Yonkee inquired about the Kindergarten registration for this year; all is going well, currently about 23 in each class, pretty consistent with the past.

The next meeting will be held on August 18, 2016 in the Blackhawk High School Library, 7:30PM.

The meeting adjourned at 8:26PM.

Respectfully submitted,

Missy Kaszer
Blackhawk School District Board Secretary