

**BLACKHAWK SCHOOL DISTRICT  
500 BLACKHAWK ROAD  
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION  
Blackhawk High School Library  
6:30PM  
Thursday, May 16, 2024**

**AGENDA**

**1. BOARD ORGANIZATION**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 This meeting is being live streamed. The link to this meeting can be found on the districts website.
- 1.5 Administrative Report
- 1.6 Student Representative Report – Andrew Woods

**2. PUBLIC RELATIONS AND COMMUNICATIONS  
Rachel Cline, Chairperson**

- 2.1 Blackhawk is very proud of our student’s achievements and we encourage the extracurricular activities that happen in each grade. Please visit each school’s website for updates and happenings in our buildings including holiday events and concerts.
- 2.2 Congratulations to Maura Saint, for being accepted as a quarterfinalist for the 2025 Grammy Music Educator Award. Out of 2,400 applicants nationwide, only 215 were selected.

**THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.**

**Discussion on non-consent agenda items added following Work Session:**

- 3.7 Motion to approve tax assessment stipulations for the following parcels and to authorize the Solicitor to execute the stipulations with fair market values as agreed to by Beaver County and as recommended by the Solicitor:

- a. Wal-Mart Real Estate Business Trust, Tax Parcel No. 57-038-0178.001
- b. Jake’s Way, Inc., Tax Parcel Nos. 58-112-0116.000 and 58-003-0127.000
- c. Niki D Atri Holdings, Tax Parcel Nos. 58-111-0273.000, 58-111-0272.000  
19-001-1511.000, 19-001-0610.000, 52-002-0445.000 and 52-002-418.000.

- 3.8 Motion to approve the Audit Report ending 6.30.2023 as presented.
- 3.9 Motion to approve the agreement with Diligent for BoardDocs LT Standard at an annual subscription of \$2,700. Funding for this has been provided through a grant. (Exhibit)

**\*Motion to approve the consent agenda for items in section 3 through 13 as presented.**

**3. FINANCE COMMITTEE**  
**Matt Shope, Chairperson**

Motion to approve items 3.1 through 3.9

- \*3.1 Approval is recommended for the Financial Report for April. (Exhibit)
- \*3.2 Motion to approve payment of bills: (Exhibit)
  - a. Fund 10 – General Fund: \$792,526.99
  - b. Fund 51 – Cafeteria Fund: \$57,420.96
  - Payroll: \$1,294,419.46
- \*3.3 Motion to approve the renewal of 2 CD’s. (Exhibit)
- \*3.4 Motion to approve the Audit Proposal from Turnley at a cost of \$22,000 for the years ending in 2024, 2025, and 2026. (Exhibit)
- \*3.5 Motion to approve the proposed final budget for the 2024-2025 school year in the amount of \$43,753,024.00 with a real estate tax rate of minimally:
  - Beaver County - 9.6566 mills, not to exceed a rate of 10.1491 mills.
  - Lawrence County – 21.4323 mills, not to exceed a rate of 22. 9540 mills.

The Secretary of the Board is hereby directed to make copies of such proposed budget available for public inspection in accordance with the requirements of the School Code at least 20 days prior to the adoption of the budget, and the Secretary is hereby further directed to give not less than 10 days’ notice to the public of the meeting at which the final budget shall be adopted, such meeting set for Thursday, June 20, 2024, at 6:30 p.m.

- \*3.6 Motion to accept A-G detailing the District’s tax levies, tax collectors, tax collection procedures, and compensation rates for tax collectors:
  - A. REAL ESTATE LEVY: Resolved that the Board of School Directors does hereby levy and impose a tax upon all taxable real estate property for the 2024-

2025 fiscal year at a rate not to exceed 10.1491 mills based upon the assessed valuation of the properties in the District's municipalities located in Beaver County; and, at a rate not to exceed 22.9540 mills based upon the assessed valuation of the properties in Enon Valley Borough in Lawrence County.

- B. **SCHOOL CODE PER CAPITA TAX:** Resolved that pursuant to the authority granted under Section 679 of the Pennsylvania Public School Code of 1949, as amended, the School Board of Directors does hereby levy and impose a Per Capita Tax of \$5.00 for the 2024-2025 fiscal year on each resident or inhabitant of the School District 18 years of age or older. The determination of those taxable and the assessment, collection and enforcement of the tax shall conform to the provisions of the standing Act 511 Per Capita Tax Resolution adopted by the School Board of Directors heretofore.
- C. **ACT 511 TAXES:** Resolved that the levy of one percent (1%) on all earned income and net profits levied by under the authority of the Local Tax Enabling Act 511 of 1965, thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change.
- D. **PAYMENT PERIOD FOR REAL ESTATE AND PER CAPITA TAXES:** Resolved that in compliance with statutes, the Real Estate Taxes, Section 679 and Act 511 Per Capita taxes for fiscal year 2024-2025 shall be payable at a 2% discount during the months of July and August, at face the months of September and October and at a penalty of an additional 10% of the face value after November 1, 2024. The real estate taxes may be paid at face without discount or penalty in three equal installments if the same are paid on or prior to August 31, 2024 October 31, 2024 and December 31, 2024 respectively as provided by law. The payment of the first installment prior to or on August 31, 2024 shall be conclusive evidence of intent to pay the tax by installments. If such installments become delinquent, the full face amount plus an added 10% of the face amount penalty shall become immediately due.
- E. **COMMISSION FOR COLLECTION OF SECTION 679 PER CAPITA TAXES:** Resolved that for the 2024- 2025 fiscal year collectors of the Section 679 Per Capita Tax and Act 511 Per Capita Tax will be paid per contracted amount with Berkheimer Associates Inc. (Berkheimer)
- F. **DELINQUENT SECTION 679 AND ACT 511 PER CAPITA:** Resolved that Berkheimer is hereby appointed the collection agency during fiscal year 2024- 2025 for delinquent Per Capita Taxes levied. Charges will be as contracted.
- G. **APPOINTMENT OF EIT, LST, AND MECHANICAL DEVICES COLLECTORS:** Resolved that during the 2024- 2025 fiscal year collectors for Earned Income Tax, Local Services Tax, and Mechanical Devices Tax will be Berkheimer. Rates for collection will be as per existing agreement between the

District and Berkheimer. Berkheimer will be responsible for delinquent collection for any EIT, LST and mechanical devices taxes uncollected for the year.

H. **APPOINTMENT OF AMUSEMENT TAX COLLECTOR:** Resolved that the District Business Manager be appointed as Amusement Tax Collector.

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- b. Jake's Way, Inc., Tax Parcel Nos. 58-112-0116.000 and 58-003-0127.000
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#### **4. PERSONNEL COMMITTEE**

**Andy Huzyak, Chairperson**

Motion to approve items 4.1 through 4.2

\*4.1 Motion to approve Courtney Saxon as Secretary to the Superintendent beginning TBD at a salary of \$55,000 pending clearances.

\*4.2 Motion to approve the following summer employees at a rate of \$15 per hour pending clearances:

- a. Christy Long
- b. Missy Hall
- c. Heather Daugherty
- d. Jessica Schriener
- e. Evan Kennelly

#### **5. EDUCATION COMMITTEE**

**Adam VanZalinge, Chairperson**

Motion to approve item 5.1 through 5.2

\*5.1 Motion to approve the ESY Agreement between MHY Family Services and Blackhawk School District. (Exhibit)

\*5.2 Motion to approve the Adelphoi Education Services Agreement. (Exhibit)

#### **6. BUILDINGS AND GROUNDS/REAL ESTATE**

**Mark Zachewicz, Chairperson**

Motion to approve item 6.1

- \*6.1 Motion to approve the proposal from Dagostino Electronic Services to install a new PA System at Blackhawk Intermediate School, at a cost of \$28,320.00. This project is funded through a security grant. (Exhibit)

**7. ATHLETICS COMMITTEE**

**Matt Shope, Chairperson**

Motion to approve items 7.1 through 7.4

- \*7.1 Motion to approve Mark Fusetti as Boys' Basketball Volunteer Assistant Coach pending clearances.
- \*7.2 Motion to approve Gracelyn Lewis as Varsity Assistant Cheer Sponsor pending clearances.
- \*7.3 Motion to approve Lily Pruszenski as Assistant Girls Varsity Tennis Coach pending clearances, supplemental contract \$1,943.00.
- \*7.4 Motion to approve the following Volunteer Volleyball Coaches pending clearances:
  - a. Hannah Hastings
  - b. Gwyneth Carter
  - c. Maddie Freshcorn

**8. TRANSPORTATION COMMITTEE**

**Lynn Kalcevic, Chairperson**

Motion to approve item 8.1 and 8.2

- \*8.1 Motion to approve the updated driver list from McCarter's. (Exhibit)
- \*8.2 Motion to approve updates to McCarter's bus schedule.

**9. FOOD SERVICE COMMITTEE**

**Lynn Kalcevic, Chairperson**

Motion to approve item 9.1

- \*9.1 Motion to approve the implementation and annual subscript of new Point of Sale software for the cafeteria. The Primeroedge software will be a one-time implementation charge of \$1995 plus the annual subscription rate of \$3,180 to be a total of \$5,175.00. Annually after the implementation, the cost is estimated at \$3,180. (Exhibit)

**10. NEGOTIATIONS COMMITTEE**

**Rachel Cline, Chairperson**

No Report

**11. POLICY COMMITTEE**  
**Adam VanZalinge, Chairperson**  
No Report

**12. BOARD/STAFF ENRICHMENT**  
**Dr. Carol Sprinker, Chairperson**  
No Report

**13. BEAVER COUNTY CAREER & TECHNOLOGY**  
**Andy Huzyak, Chairperson**  
Motion to approve item 13.1

\*13.1 Motion to approve the Articles of Agreement as Revised from the Beaver County Career & Technology Center. (Exhibit)

**14. INTERMEDIATE UNIT**  
**Roberta Mansell, Chairperson**  
No Report

**ADDITIONAL BUSINESS**

- A. Visitors
- B. Administration
- C. Solicitor
- D. School Directors
- E. Next Meeting—June 13, 2024, 6:30PM.
- F. Adjournment
- G. Executive Session if needed.