

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Highland Middle School
Large Group Instruction Room
December 7, 2015
7:30PM**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order by Hobie Webster, Solicitor
- 1.2 Swearing in of new members of the Board of Directors by Judge Rick Mancini
- 1.3 Pledge of Allegiance
- 1.4 Roll Call
- 1.5 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.
- 1.6 Prayer, Pastor Larry Bettencourt of Champion Life Church
- 1.7 There will be an executive session after tonight's meeting.
- 1.8 The minutes from the November meeting will be presented and approved at the January 14, 2016 Board meeting.
- 1.9 Kathy Helsing will be acting School Board Secretary for tonight's meeting.
- *1.10 It is recommended to recess the Voting meeting and move to the reorganization meeting.*

1.11 Call to order by the Solicitor: This meeting is called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.12 Election of President for the Ensuing Year: (Solicitor presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. Solicitor asks for nominations for President for the ensuing year.
(A nomination does not require a second.)
2. Solicitor announces that nominations are closed.
3. Roll Call Vote

Solicitor: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.13 Election of Vice-President:
(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year.
(A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

*1.14 It is recommended to appoint _____ as recording secretary.

*1.15 It is recommended to appoint Eric Brandenburg as board secretary.

*1.18 Election of School Solicitor: It is recommended that the District appoint Weiss Burkardt Kramer, LLC to provide services as a School Solicitor, effective for the 2015-2016 calendar year at a \$500 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer.

*1.19 Election of Physician: It is recommended that Dr. Kalenak Physician, be elected to provide or oversee the student physical examinations for the coming year. He will be compensated at the rate of \$10.00 per student physical examination and \$30.00 per pre-employment physical.

*1.20 Election of School Dentist: It is recommended that Dr. _____ be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$____.00 per student examination.

*1.21 Work Sessions/Voting Meetings of the Board of School Directors for 2016: The following dates, times, and sites are recommended for public Work Sessions/Voting

Meetings of the Board of School Directors during 2016, when deliberations will occur. It is also recommended that these meetings be advertised as voting meetings. Although they are primarily planned for deliberations, voting action may occur.

January 14, 2016
February 11, 2016
March 10, 2016
April 14, 2016
May 12, 2016
June 9, 2016
August 11, 2016
September 8, 2016
October 13, 2016
November 10, 2016

Work sessions will be held at Highland
Middle School LGI room at 7:30PM
*June through August work sessions will be held
at Blackhawk High School Library at 7:30 PM*

*1.22 Voting Meetings of the Board of School Directors: The following dates, times, and sites are recommended for Voting Meetings of the Board of School Directors:

January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 19, 2016
June 16, 2016
July 28, 2016
August 18, 2016
September 15, 2016
October 20, 2016
November 17, 2016

Voting sessions will be held at Highland
Middle School LGI room at 7:30
*June through August voting sessions will
be held at Blackhawk High School
Library at 7:30PM*

**December 5, 2016 (Reorganization Meeting)

* Note: There is only one meeting scheduled in the months of July and December.

** December 5, 2016 is the day that Policy #005 Section 1 states the Board must meet in an election year.

*1.23 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.

*1.24 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.

*1.25 Delegation of Appointive Authority: It is recommended that the following positions be filled for the ensuing year, unless otherwise indicated, by School Directors appointed by the President of the Board of School Directors:

A. Committee Chairpersons:
Finance/Insurance
Personnel

Education
Buildings, Grounds and Real Estate
Athletics
Administrative Liaison
Transportation
Food Service
Policy
Public Relations & Communications
Negotiations
Intermediate Unit
Vocational-Technical School
Board/Staff Enrichment
P.S.B.A. Liaison
Council of Governments
Beaver Valley Joint School
Vo-Tech Citizens Advisory

1.26 Executive Sessions and Open Committee Meetings: These meetings will be scheduled as needed and will be announced on the Board agenda.

*1.27 Depositories of School Funds: Approval is recommended that the following depositories be used for school funds:

- a. WesBanco
- b. Wells Fargo
- c. PLGIT
- d. PSDLAF
- e. Citizens Bank
- f. Bank of America
- g. Blackhawk Federal Credit Union
- h. PNC Bank
- i. First National Bank
- j. First Commonwealth Bank
- k. Huntington Bank

*1.28 Investments of School Funds: Approval is recommended that the following depositories be used for investments:

- a. WesBanco
- b. Wells Fargo
- c. PLGIT
- d. PSDLAF
- e. Citizens Bank
- f. Bank of America
- g. Blackhawk Federal Credit Union
- h. PNC Bank
- i. First National Bank
- j. First Commonwealth Bank

k. Huntington Bank

*1.29 It is recommended to adjourn the reorganization meeting and resume the regular meeting.

1.30 **THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.**

*1.31 It is recommended to accept the resignation of Mark Papa effective immediately as presented.

*1.32 It is recommended to declare a vacancy on the Blackhawk Board of School Directors due to the ineligibility and resignation of Mark Papa for Region 2.

*1.33 It is recommended to appoint _____ as a member of the Board of School Directors to fill the vacant position for Region 2 for a two year term ending on December 2, 2017.

A. Motion to for Opening of Nominations:

1. President asks for nominations for School Direct.
(A nomination does not require a second.)
2. President announces that nominations are closed.
3. Roll call vote

*1.34 It is recommended that the following committees be reorganized/consolidated:

| Current Committees | Suggested Consolidation |
|---|--------------------------------------|
| Athletics | Athletics and Activities |
| Public Relations and Communications | Public Relations and Communications |
| Finance | Finance |
| Personnel | Personnel and Negotiations |
| Education | Education and Board Staff Enrichment |
| Buildings and Grounds, Real Estate | Buildings and Grounds, Real Estate |
| Administrative Liaison | Administrative Liaison |
| Transportation | Transportation and Food Service |
| Food Service | |
| Negotiations | |
| Policy | Policy |
| Board Staff Enrichment | |
| Intermediate Unit | IU, Vo-Tech and Joint School |
| Vocational-Technical School | |
| PSBA Legislative | PSBA Legislative & BCRCG |
| Beaver County Regional Council of Governments | |

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|--|--|
| BCRCG | |
| Beaver Valley Joint School Committee (New Horizons) | |

2. PUBLIC RELATIONS AND COMMUNICATIONS

Chairperson

- 2.1 Congratulations to Noah Sims for being selected Student of the Month for December by the Rotary Club.

3. FINANCE COMMITTEE

Chairperson

- 3.1 Informational Item: Due to the timing of tonight’s meeting, the monthly Financial Report and Insurance Report will be presented at a January Board meeting.
- *3.2 It is recommended to contract with ERC (Eric Ryan Corporation) to review and analyze any utility, telecommunication, and internet/data billings at a rate of 25% of any reimbursements. (Exhibit)
- *3.3 It is recommended to proceed with acquiring a Tax Anticipation Note (TAN) in an amount not to exceed \$7,500,000 from approved district depositories.
- *3.4 It is recommended to authorize payment for a student’s medical bill in the amount of \$6,904.40.

4. PERSONNEL COMMITTEE

Chairperson

No Report

5. EDUCATION COMMITTEE

Chairperson

- *5.1 Approval is recommended for the following field trips: (Exhibit)
 - a. Expressions (27), Jayne McDonald, St. Francis Cabrini concert, December 11, 2015. (\$135 expenses budgeted).
 - b. HMS Orchestra and Band (125), High Notes Festival Performance, Nate Goodrich, May 25, 2015. (no expense)
 - c. TSA Middle School (30), Pittsburgh Pirates Education Days, PNC Park, May 4, 2016 (no expense).
- *5.2 It is recommended for the following student teachers for the 2016 Spring semester:
 - a. Bethany Cousino (Geneva) ,with Krystal Kier
 - b. Brittany Sturm (Slippery Rock), with Kim Baker

**6. BUILDINGS AND GROUNDS/REAL ESTATE
Chairperson**

No Report

**7. ATHLETICS COMMITTEE
Chairperson**

7.1 Informational Item: Fall Sports Report as presented

*7.2 It is recommended to accept the resignation of Katie Singletary, Middle School Assistant Track Coach.

*7.3 It is recommended to accept the athletic activity account. (Exhibit)

*7.4 It is recommended to authorize the community group to seek financial commitments up to or exceeding \$500,000 for the construction of a new sports complex located at Blackhawk High School

**8. ADMINISTRATIVE LIAISON
Chairperson**

No Report

**9. TRANSPORTATION COMMITTEE
Chairperson**

No Report

**10. FOOD SERVICE COMMITTEE
Chairperson**

No Report

**11. NEGOTIATIONS COMMITTEE
Chairperson**

No Report

**12. POLICY COMMITTEE
Chairperson**

No Report

**13. BOARD/STAFF ENRICHMENT
Chairperson**

- *13.1 It is recommended to approve the following conference: (Exhibit)
- a. Brianna Meder, 10th Annual School Nurse, January 18, 2016 (\$40 expenses budgeted).
 - b. Bob Amalia, UPMC Sports Medicine 2016 PA Baseball & Softball Coaches Clinic, January 15-16, 2016, Green Tree (\$160 expenses budgeted).

**14. INTERMEDIATE UNIT
Representative**

No Report

**15. VOCATIONAL-TECHNICAL SCHOOL
Representative**

No Report

**16. PSBA LEGISLATIVE COMMITTEE
Representative**

No Report

**17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Representative**

No Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. Solicitor
- D. School Directors
- E. Student Representative
- F. Next Meeting—January 14, 2016, Highland Middle School LGI room, 7:30PM.
- G. Adjournment
- H. Executive Session, if needed.