

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
October 10, 2013**

AGENDA

1. BOARD ORGANIZATION

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.
- *1.5 Approval of Minutes from September 12 and 19, 2013. (Exhibit A)

**2. PUBLIC RELATIONS AND COMMUNICATIONS
Dean Fleischman, Chairperson**

- 2.1 Informational Item: Public Relations and Communications Chairperson Report
- 2.2 Gratitude is extended to volunteers from Pathways Church who helped with projects on September 28. Over ten volunteers helped clean and organize the greenhouse and plant the fall mums on the high school grounds.
- 2.3 Gratitude is extended to BCCI for their contributions to Blackhawk youth sports organizations and to the Quarterback Club and Football Mothers as well as to the District for stadium improvements.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS OR OTHER MATTERS.

3. FINANCE COMMITTEE
Don Inman, Chairperson

- 3.1 Informational Item: Finance Chairperson Report
- 3.2 Approval is recommended to accept the Financial Report for September. (To be provided before Voting Meeting)
- 3.3 Approval is recommended for the payment of bills. (To be provided before Voting Meeting)
 - a. Fund 10 – General Fund: \$
 - b. Fund 32 – Capital Projects Fund:\$
 - c. Fund 51 – Cafeteria Fund: \$
 - d. Fund 66 – UPMC Health Fund: \$
 - e. Fund 67 – Delta Dental: \$Payroll September \$
- 3.4 Informational Item: Monthly Insurance Report for September. (To be provided before Voting Meeting)

4. PERSONNEL COMMITTEE
Paul Heckathorn, Chairperson

- 4.1 Informational Item: Personnel Chairperson Report
- *4.2 Approval is recommended for the following substitutes for the 2013-2014 school year:
 - a. Matt Shaffer
 - b. Jaclyn Gulish
 - c. Sean Hunt
 - d. Megan Chevalier
 - e. Denise Liptak
 - f. Martin Cunniff (custodial)
- 4.3 Approval is recommended to accept the resignation of Josephine Gustavsen, BHS German Teacher, effective date TBD.
- 4.4 Approval is recommended to employ ____ as Blackhawk High School German teacher, at a salary of \$____ Step____. (to be presented on Oct 17 agenda)
- 4.5 Approval is recommended to accept Jack Fullen, Athletic Director, contract from July 1, 2014 to June 30, 2018. (Exhibit B)
- *4.6 Approval is recommended to accept the resignation of Lauren Bartoe as middle school volleyball head coach.

*4.7 Approval is recommended to appoint Josh Gumbert as a volunteer coach for the Grade 8 MS Basketball team pending receipt of clearances.

4.9 Approval is recommended to appoint _____ as the Musical Director.

5. EDUCATION COMMITTEE
Paul May, Chairperson

5.1 Informational Item: Education Chairperson Report

- *5.2 Approval is recommended for the following field trips: (ExhibitC)
- a. Pre-K (18), Lisa Brown, Pumpkin Patch Learning, Janoski's Farm, October 18, 2013 (expenses collected from students).
 - b. Gifted Class (10), Jeff Tripodi, Academic Games Presidents, Geneva College, February 27, 2014 (\$189 expenses budgeted).
 - c. Gifted Class (10), Jeff Tripodi, Academic Games Linguistics, Center Stage, February 6, 2014 (\$193 expenses budgeted).
 - d. Gifted Class (10), Jeff Tripodi, Academic Games World Events, Ambridge High School, January 30, 2014 (\$205 expenses budgeted).
 - e. Gifted Class (10), Jeff Tripodi, Academic Games Propaganda & Equations, Geneva College, November 14, 2013 (expenses budgeted).
 - f. 11th and 12th Grade (10), Lou Wolber, Fatal Awareness Conference, CCBC, November 1, 2013 (no expense).
 - g. 8th Grade Martin CATS (44), Darlene Martin, Computer Science Roadshow, CMU, Pittsburgh, October 30, 2013 (expenses collected from students).
 - h. TSA/Gifted (10), Tim Linkenheimer, Invention Convention, Beaver Falls Elementary School, May 14, 2014 (expensed collected from students).
 - i. TSA/Gifted (10), Tim Linkenheimer, Math 24 Competition, Midland Middle School, January 23, 2014 (expenses collected from students).
 - j. TSA/Gifted (10), Tim Linkenheimer, Robocup Competition, Ambridge High School, April 8, 2014 (expenses collected from students).
 - k. TSA/Gifted (10), Tim Linkenheimer, Future City Competition, Carnegie Music Hall, January 18, 2014 (expenses collected from students).
 - l. TSA/Gifted (10), Tim Linkenheimer, Lego Mindstorms Exhibition, BVIU, November 22, 2013 (expenses collected from students).
 - m. TSA (30), Tim Linkenheimer, Dale Moll, Ashley Biega, TSA Middle School Regional Conference, Pittsburgh Technical Institute, January 14, 2014 (\$646 expenses budgeted).
 - n. TSA (25), Tim Linkenheimer, Dale Moll, Ashley Biega, TSA State Conference, Seven Springs, April 9-12, 2014 (\$325 expenses budgeted).
 - o. TSA (25), Tim Linkenheimer, Dale Moll, Ashley Biega, TSA High School Regional Conference, Pittsburgh Technical Institute, January 13, 2014 (\$646 expenses budgeted).
 - p. FFA (15-20) Howard Leslie, Western PA FFA CDE, New Castle, October 17, 2013 (\$180 expensed budgeted).

- q. English Club (30), Roberta Bannon, A Musical Christmas Carol, Byham Theatre, December 13, 2013 (expenses collected from students).
 - r. English Club (30), Roberta Bannon, Anita Steppe, The Importance of Being Earnest, New Hazlett Theatre, Pittsburgh, March 13, 2014 (expenses collected from students).
 - s. English Club (30), Roberta Bannon, Anita Steppe, Candida, The O'Reilly Theatre, April 23, 2014 (expenses collected from students).
 - t. CP English 11 (28), Anita Steppe, Joy Winters, The Crucible Play, Carnegie Mellon, October 11, 2013 (expenses collected from students).
 - u. Musical (8), Maura Underwood, High School Musical Theater Workshop, Central Valley High School, October 29, 2013 (no expense).
 - v. Accounting 1&2 (19), Kelli Ambler, Accounting Career Day, Duquesne University, November 13, 2013 (expenses collected from Blackhawk Foundation).
 - w. 8th Grade Chorus (8), Jayne McDonald, Musical Theater Workshop, Central Valley, November 12, 2013 (no expense).
 - x. NW 2nd Grade (95), Jodi Borroni, Cara Pertile, Jeanne Herr, Lori Uslenghi, Marburger Dairy, Evans City, October 30, 2013 (expenses collected from Blackhawk Foundation).
 - y. BHS Cheerleaders (30), Michaleen Ensworth, Pitt "Cheer Day", Heinz Field, November 16, 2013 (\$300 expenses budgeted and collected from student).
 - z. Journalism Class (35), Joy Winters, Jim Cox, Washington D.C., November 8, 2013 (\$1,175 expenses are budgeted and collected from students).
- 5.3 Educational Update: PA Profile, Chapter 4 changes, and Student Achievement by Mrs. Bowman, Curriculum Director.
- 5.4 Approval is recommended to appoint the following community members to the Comprehensive Plan's Professional Educators Plan as required by PDE:
- a. Alan Andracik, business owner
 - b. Kim Baker, parent
 - c. Clint Berchtold, community member
 - d. Christina Ford, parent
 - e. Mark Papa, business owner
 - f. Mark Taylor, community member
- 6. BUILDINGS AND GROUNDS/REAL ESTATE**
Bob Clendennen, Chairperson
- 6.1 Informational Item: Buildings and Grounds Chairperson Report
- 6.2 Approval is recommended to authorize the approval of a Change Order to Allegheny City Electric, Inc. to provide a concrete foundation for three site light fixtures type S05, for the additional cost of \$2,787.05. Cost in accordance with Allegheny City's correspondence dated October 3, 2013.

This change is necessary to provide a concrete foundation for the light fixture to below the frost line, but this requirement was not included in the construction documents.

- 6.3 Approval is recommended to authorize the approval of a Change Order to Allegheny City Electric, Inc. to provide a wireless access mounting bracket for the LGI, for the additional cost of \$557.18. Cost in accordance with Allegheny City's correspondence dated October 3, 2013.

This change is necessary to provide the manufacturer's recommended bracket for connection to the exposed structure, but the bracket was not included in the construction documents.

- 6.4 Approval is recommended to authorize the approval of a Change Order to Allegheny City Electric, Inc. to provide a video switcher for the projection system in the LGI, for the additional cost of \$2,815.20. Cost in accordance with Allegheny City's verbal quote in the course of the September 19, 2013 Progress Meeting (but with OH&P added to the printed cost).

This change is necessary to provide the equipment necessary for the operation of the projection system which was not included in the construction documents. A video switcher eliminates the need to unplug equipment because it allows multiple media sources to be plugged in at all times and allows the user to switch between devices (ie: DVD player/laptop computer/Blue-Ray player, etc.).

- 6.5 Approval is recommended to authorize the approval of a Change Order to Yarborough Development, Inc. to replace missing, stained, or loose ceiling tile in all areas of the project, for the additional cost of \$5,935.00, and a deduct Change Order to other Contractors to result in a net cost of zero dollars to the Owner. Resolution of the cost changes are in accordance with VEBH's email of the Yarborough proposal and as discussed in the Progress meeting. The related change orders that will be prepared for each Prime Contract are:
- a. Yarborough Development: \$ 5,935.00 add;
 - b. Yarborough Development: \$ -300.00 deduct;
 - c. Shipley Plumbing: \$ -595.00 deduct;
 - d. ClimaTech / Commissioning agent: \$-2,160.00 deduct;
 - e. Allegheny City: \$ -2,880.00 deduct
- Net added cost \$ 0

- 6.6 Approval is recommended to authorize the approval of a Change Order to Yarborough Development, Inc. to provide temporary dehumidification in the Gymnasium, for the additional cost of \$5,905.39, and a deduct Change Order to Shipley Plumbing in the deduct amount of \$-2,952.70 to reimburse the Owner for 50% of the added cost. Added cost in accordance with the Yarborough proposal

dated September 18, 2012. The related change orders that will be prepared for each Prime Contract are:

- a. Yarborough Development: \$ 5,905.39 add;
- b. Shipley Plumbing: \$-2,952.70 deduct.

- 6.7 Approval is recommended to authorize the approval of a Change Order to Yarborough Development, Inc. to provide exterior metal wall panels in two locations, for the additional cost of \$15,134.40. Cost and scope in accordance with the Yarborough proposal dated September 13, 2013. This change is necessary because the exterior panels in these locations were not included on the drawings with the elevations of all other metal wall panels.
- 6.8 Approval is recommended to authorize the approval of a deduct / credit Change Order to Yarborough Development, Inc. to delete one of the five pipe sleeves added by a previous change order, for the deduct / credit cost of \$-220.97. Cost and scope in accordance with the Yarborough proposal dated September 13, 2013.
- 6.9 Approval is recommended to authorize the approval of a Change Order to Yarborough Development, Inc. to provide an exterior handrail at the access walkway to the football field from the visitor's parking lot, for the additional cost of \$7,280.00. Cost in accordance with the Yarborough proposal dated October 7, 2013. This change is submitted at the request of the District.
- 6.10 Informational Item: Masonry Restoration
The following masonry restoration items at the exterior wall to the left of the new entrance to Area A are presented for review and discussion:
Option 1: add a penetrating stain to the new mortar joints to better blend them into the existing joints for an added cost of \$5,383.43;
Option 2: lightly clean the entire wall with a diluted acid wash to better blend the new brick to the old for an added cost of \$5,520.00;
Option 3: completely remove the black asphalt stains and restore the resulting "bleached" brick color with a penetrating stain to match the adjacent brick for the added cost of \$21,900.00;
Option 4: repoint all joints for an added estimated cost of \$21,275;

In order that a clear understanding of what the final brick appearance will be, the contractor suggests that a "mock-up" be prepared for the chosen options. The contractor is requesting to be reimbursed for the mock-up effort if no option is chosen (approximately \$2,000).

7. ATHLETICS COMMITTEE
Chad Calabria, Chairperson

- 7.1 Informational Item: Athletics Chairperson Report
- 7.2 Congratulations to the men's Golf Team who placed second in the MAC golf championship out of 27 team. They finished as section co-champs for the 5th straight year and have qualified for the WPIAL team playoffs.
- 7.3 Congratulations to Bryce Egger who qualified for the WPIAL AAA golf championships.
- 7.4 Congratulations to the Girl's Golf Team who placed third in the MAC golf championship.
- 7.5 Congratulations to Kate Fierens and Alayna Turconi who qualified for the WPIAL AA Doubles Tennis Championship.
- 7.6 Congratulations to the men's soccer team who qualified for the WPIAL playoffs.
- 7.7 Congratulations to the Girl's Tennis Team who qualified for the WPIAL AA team championships.
- 7.8 Approval is recommended for the winter sports schedules. (Exhibit D)
- 7.9 Approval is recommended to solicit bids on athletic equipment/supplies for 2014-2015 school year.

8. ADMINISTRATIVE LIAISON
Rich Oswald, Chairperson

- 8.1 Informational Item: Administrative Chairperson Report
- *8.2 Approval is recommended for Dr. Miller's involvement in The Forum for Western Pennsylvania School Superintendents. This professional development opportunity is by nomination only and includes only 50 Superintendents from Western PA. (Exhibit E)

9. TRANSPORTATION COMMITTEE
Paul May, Chairperson

- 9.1 Informational Item: Transportation Chairperson Report

10. FOOD SERVICE COMMITTEE
Dean Fleischman, Chairperson

- 10.1 Informational Item: Food Service Chairperson Report

11. NEGOTIATIONS COMMITTEE

Don Inman, Chairperson

11.1 Informational Item: Negotiations Chairperson Report

12. POLICY COMMITTEE

Lance Rose, Chairperson

12.1 Informational Item: Policy Chairperson Report

13. BOARD/STAFF ENRICHMENT

Chad Calabria, Chairperson

13.1 Informational Item: Board/Staff Enrichment Chairperson Report

*13.2 Approval is recommended for the following conferences: (Exhibit F)

- a. Dr. Michelle Miller, PSBA Leadership. Service. Advocacy. Hershey, October 16-17, 2013 (\$279 expenses budgeted).
- b. Leslie Kunkel, PAEA State Conference, Bethlehem, October 18, 2013 (\$662 expenses budgeted).
- c. Andy Yuhaniak, Financial Aid Workshop, Butler County Community College, November 15, 2013 (no expense).
- d. Carol Sprinker, Danielle Bailey, Ashley Costello, Lauren Weinheimer, Kyleigh Squicquero, KSRA Conference – iREAD, Penn State, October 18, 2013 (\$2,360 expenses budgeted).
- e. LuAnne Maginness, Beaver County Early Care & Education Council, BVIU, December 4, March 12, June 11, 2014 (no expense).
- f. Gina Gordon, PA School Counselors Association State Conference, Lancaster, December 4-6, 2013 (\$920 expenses budgeted).
- g. Christy Desselle, Krystal Kier, Dianne Sarver, Technology Expo, Cranberry, November 5, 2013 (no expense).
- h. Christy Desselle, Krystal Kier, Stuttering Teleconference, BVIU, November 1, 2013 (no expense).
- i. Theresa Bollinger, Leslie Bellia, Terry Taylor, CPR/First Aid training, Medic Rescue, October 28, 2013 (\$16 expenses budgeted).

14. INTERMEDIATE UNIT

Jamie Fitzgerald, Representative

14.1 Informational Item: Intermediate Unit Chairperson Report

15. VOCATIONAL-TECHNICAL SCHOOL

Jamie Fitzgerald, Representative

15.1 Informational Item: Vocational-Technical Chairperson Report

16. PSBA LEGISLATIVE COMMITTEE
Bob Clendennen, Representative

16.1 Informational Item: PSBA Legislative Committee Chairperson Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS
Paul Heckathorn, Representative

17.1 Informational Item: Beaver County Regional Council of Governments Chairperson Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. School Directors
- D. Next Meeting—October 17, 2013, Blackhawk High School Library,
7:30PM